

To: Gary Nystul[Gary.Nystul@ci.bremerton.wa.us]
From: Christine Grenier
Sent: Tue 4/1/2008 4:04:18 PM
Subject: Code Enforcement - questions and requested files

Please see Janet's responses below... I will print a copy for the workpapers.

Christine

From: Janet Lunceford
Sent: Tuesday, April 01, 2008 3:29 PM
To: Christine Grenier
Subject: RE: Code Enforcement - questions and requested files

1. Graffiti complaints come from everyone; businesses, residents, BPD, Public Works. The complaints that go to Public Works are for graffiti in the right-of-way or on public property. Tulp gives those to KCR, they have a crew that goes out and obliterates them.
2. All of the above; when I get a receipt from Finance, one copy goes in the case file, 1 copy in my abatement fund documentation, and of course they are listed in the abatement fund revenue budget.
3. The files in Paladin are permanent; they will not be destroyed or deleted. Prior to Paladin, we had a permit tracking system from Sierra Data Systems; the complaint information from Sierra was migrated into Paladin.
4. These files are billboard files, meaning that we have documented the location of all billboards within the City limits; billboards are off-premise advertising, which is not allowed under the zoning code. The code refers to amortization of non-conforming signs, but no city has been successful in amortizing billboards, mostly because the billboard owners are relying on the Scenic Vistas Act to keep them. The Attorney's Office is supposed to be reviewing how we can amortize them, but I haven't heard anything from them in two years, so I suspect they're not actively working it. So, the complaints are in HOLD status, meaning no action has been taken. Diamond Parking owns several of the parking lots in which these 3 cases are located.
5. C06-0062 is for Elandan Gardens, on City property in Gorst. The owners of the business failed to obtain permits for structures which they erected on the site; they have since obtained demolition permits to remove them. All complaints show the owner's names, even if they are not the violators, because the owner name is attached to the parcel number, which identifies the location of the violation. C06 0181 is another billboard in the Gateway on property that we recently purchased. The owner of the billboard has been told to remove it from our property; again, the City is the owner, not the violator. C07 0193 was a complaint of timber clearing without permits at the end of Sugar Pine Drive; the status of the complaint is NVO, which means No Violation. We removed a few trees to do some utility work; no permits were required.
6. C05 0432 was for 1701 Pennsylvania, C05 0130 is the open complaint file for which we have filed a lawsuit (#2) for 3536 Arsenal Way, 144 was for a complaint of dumping the contents of an underground storage tank onto 1701 Pennsylvania, 40 was for illegal use of the property at Barnes and Cottman.
7. I will bring them to you.
8. I will bring 601 to you; 565 is in the City Attorney's office; we're filing a judgment for fines and penalties.

From: Christine Grenier

BREMERTON-002945

Sent: Tuesday, April 01, 2008 2:26 PM
To: Janet Lunceford
Cc: Gary Nystul
Subject: Code Enforcement - questions and requested files

Hi Janet,

At your convenience, could you respond to the following questions?

- 1) Are graffiti complaints coming primarily from residents or businesses? How are the complaints different from those complaints that are directed to Public Works?
- 2) When fines are collected for infractions, how is that revenue documented? Is this information retained in the case file, with the Finance Department, in DCD's budget, or another location?
- 3) For "Land Use, Planning, Permits, and Appeals" documents, records retention guidelines are for 6 years after final action on a violation. DCD follows retention for paper files, but how are the electronic files in Paladin managed? What was done prior to Paladin?
- 4) There are some cases involving Diamond Parking C05-0157; C05-0164; and C05-0155. Why are these cases still open?
- 5) There are cases C06-0062; C06-0181; and C07-0193 involving the City. How did the City get into non-compliance?
- 6) How many complaints are related to the Sesko case? I noted files C03-040 & C05-0432.
- 7) If possible, could we get a printout of the complete complaint history of properties located at 1309 North Cambrian & 201 South Lafayette?
- 8) Could you provide files C04-601 & C04-565 for Gary and I to review? Or if the files are not readily available, could you provide some background information?
- 9) Could you provide the following 2007 files for Gary and I to review?

<u>File No.</u>	<u>Complaint Type</u>	<u>Address</u>
30	ROW	951 Highland
70	Fire	Housing Authority/City of Bremerton
103	Cars	1701 Rainier
245	Weed	2535 Fir
267	Weed	630 Bertha
286	Weed	211 Anoka

288	Weed	341 Bertha
315	Weed	132 N Callow
325	Noise	704 Chester
375	Permit	3035 Wheaton
387	Permit	2133 Ford
388	Garbage	1712 S Marine
455	Zone	1223 McKenzie
464	Garbage	1230 Gregory
508	Weed	642 Washington
511	Fire	322 Pacific
535	B & O	2822 Schley

Thank you,
Christine